



Guidelines for AAs: Old Dogs, New Tricks



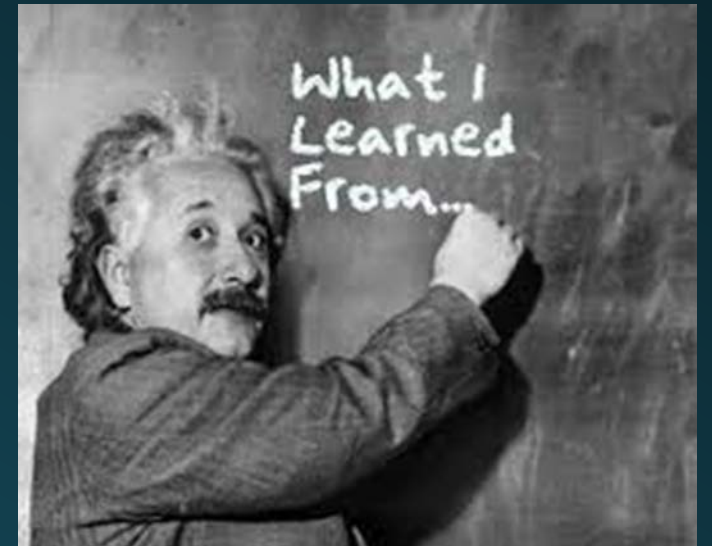
Rick Rhodes, ED



NERA

What's expected of an Administrative Adviser?

- NIMSS Guidelines
- Guidelines for Multistate Research Activities
- Northeastern Supplement to the Guidelines for Multistate Research Activities
- Lou's suggestions ([√ website](#))





What's the challenge? Finding AAs

- What I hear from Directors
 - Not my field
 - Not enough time
 - Not my station
 - Not my problem
 - NIMSS, no way
 - I always called Rubie
- What I hear from technical teams
 - Haven't heard from our AA in a while
 - No call, no show
 - I called Rubie, she told me to call Dave

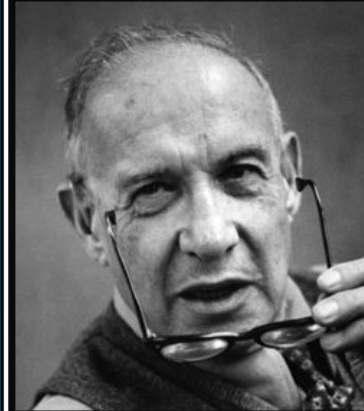
Guidelines

- Authorize meetings
- Submit reports
- Approve reports
- Assign editors
- Invite participants/approve participants
- Arrange peer reviews
- Submit proposals
- Conduct mid-term evaluations



Suggestions for AAs

- Management
 - Manage
 - Log into NIMSS (access)
 - Ascribe NERA as designee
- Leadership
 - Lead
 - Advocate and promote
 - Assist to leverage



Management is doing things right; leadership is doing the right things.

(Peter Drucker)

izquotes.com



What's your secret sauce?